

**CENTRAL ISLIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES  
FEBRUARY 28, 2024**

**Present:**

**Eileen Santangelo, President  
Dr. Sharon A. Dungee, Vice-President  
Dunia Mars, Secretary  
Sharon Pedraza, Trustee  
Luis Alcantara, Trustee  
Tara Kohles, Director  
Sharon Morgan, Treasurer  
Suzanne McGee, Recording Secretary**

President, Eileen Santangelo, called the meeting to order at 6:00 p.m., Vice-President Dr. Sharon A. Dungee led the Pledge of Allegiance.

A motion was made by Dunia Mars, seconded by Sharon Pedraza, to approve the minutes from the January Meeting. All present voting aye, motion carried.

**TREASURER'S REPORT**

Luis Alcantara moved, seconded by Dunia Mars, to approve the Outstanding Purchase Order Report from January 31<sup>st</sup>, in the amount of \$88,100.91. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Dunia Mars, to approve the following Abstract Reports:

- Abstract #61 on February 14<sup>th</sup>, in the amount of \$43,449.93
- Abstract #62 on February 22<sup>nd</sup>, in the amount of \$152,318.46

All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Luis Alcantara, to approve the following payroll distributions:

- January 3<sup>rd</sup>, in the amount of \$74,790.22
- January 17<sup>th</sup>, in the amount of \$72,420.50
- January 31<sup>st</sup>, in the amount of \$73,640.90

All present voting aye, motion carried.

A motion was made by Sharon Pedraza, seconded by Luis Alcantara, to

approve the Treasurer's Reports for January 2024 read as follows.

Beginning Balance	\$5,032,664.89
Receipts & Transfers	+\$691,086.81
Subtotal	\$5,723,751.20
Expenses & Transfers	- \$564,731.22
Ending Balance	\$5,159,020.48

All present voting aye, motion carried.

There was no public expression.

### **DIRECTOR'S REPORT**

Library Director Tara Kohles stated the Library had an increase in patron usage. This is in large part due to the staff providing excellent customer service and quality programming:

- The library welcomed over 1,000 more visitors per month, which is an 11% increase from last year.
- There were an additional 191 Library programs with an increase of 3,830 attendees.
- The library has welcomed 530 new cardholders and there are now 12,716 Library Card holders, comprised of residents and educators.
- There was a significant increase in circulation with both physical items and eBooks.

Glen Tannenbaum advised the Board that end of year reporting was complete, most noteworthy being W2 and 1099 distribution and paying retirees

### **NEW BUSINESS**

Dr. Sharon A. Dungee moved, seconded by Sharon Pedraza, to approve the hiring of Johan Ventura to the position of Library Trainee in the Teen Department at an hourly rate of \$24.97, effective March 4, 2024. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Dunia Mars, to approve the Community Room and Outreach Table Requests by Outside Organizations as presented. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Sharon Pedraza, to approve the presented Outside Program for payment. All present voting aye, motion carried.

Dunia Mars moved, seconded by Luis Alcantara to approve SEQRA Resolution as presented. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Dunia Mars, to approve the change of NYSHIP Employee Benefits Program from the Excelsior Plan to the Empire Plan, effective July 1, 2024. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Sharon Pedraza, to approve the purchase of tickets for Trustees to attend the I AM CI Foundation Dinner on April 24, 2024, at \$115 per attendee. Trustee Pedraza would like to attend. All present voting aye, motion carried.

Dr. Sharon A. Dungee moved, seconded by Sharon Pedraza, to adjourn the meeting at 6:19 p.m. The next meeting is scheduled for Wednesday, March 27, 2024, at 6:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,

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Suzanne A. McGee  
Recording Secretary