

**CENTRAL ISLIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES  
JANUARY 31, 2024**

**Present:**

**Eileen Santangelo, President**  
**Dr. Sharon A. Dungee, Vice-President**  
**Dunia Mars, Secretary**  
**Sharon Pedraza, Trustee - Excused**  
**Luis Alcantara, Trustee**  
**Tara Kohles, Director**  
**Sharon Morgan, Treasurer**  
**Suzanne McGee, Recording Secretary**

President Eileen Santangelo called the meeting to order at 6:00 p.m.; Vice-President Dr. Sharon A. Dungee led the Pledge of Allegiance.

There was a moment of silence to recognize Mr. Daniel Devine, who passed away earlier in the month.

A motion was made by Luis Alcantara, seconded by Dunia Mars, to approve the minutes from the November Meeting. All present voting aye, motion carried.

**TREASURER'S REPORT**

Luis Alcantara moved, seconded by Dunia Mars, to approve the following Outstanding Purchase Order Reports:

- November 30<sup>th</sup>, in the amount of \$5,892.36
- December 31<sup>st</sup>, in the amount of \$7,009.44.

All present voting aye, motion carried.

Dr. Sharon A. Dungee moved, seconded by Luis Alcantara, to approve the following Abstract Reports:

- Abstract #57 on December 14<sup>th</sup>, in the amount of \$103,260.10
- Abstract #58 on January 3<sup>rd</sup>, in the amount of \$23,887.61
- Abstract #59 on January 12<sup>th</sup>, in the amount of \$34,160.41
- Abstract #60 on January 25<sup>th</sup>, in the amount of \$74,259.13

All present voting aye, motion carried.

Dr. Sharon A. Dungee moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- November 4<sup>th</sup>, in the amount of \$72,886.18
- November 18<sup>th</sup>, in the amount of \$75,668.18
- December 2<sup>nd</sup>, in the amount of \$73,031.02
- December 16<sup>th</sup>, in the amount of \$72,934.26

All present voting aye, motion carried.

A motion was made by Dr. Sharon A. Dungee, seconded by Sharon Pedraza, to approve the Treasurer's Reports for November 2023 read as follows.

Beginning Balance	\$5,479,278.44
Receipts & Transfers	+\$427,996.51
Subtotal	\$5,907,274.95
Expenses & Transfers	-\$645,731.22
Ending Balance	\$5,261,543.73

All present voting aye, motion carried.

A motion was made by Dr. Sharon A. Dungee, seconded by Sharon Pedraza, to approve the Treasurer's Reports for December 2023 read as follows.

Beginning Balance	\$5,261,543.73
Receipts & Transfers	+\$156,311.78
Subtotal	\$5,417,855.51
Expenses & Transfers	-\$385,190.62
Ending Balance	\$5,032,664.89

All present voting aye, motion carried.

There was no public expression.

### **DIRECTOR'S REPORT**

Director Kohles advised the Board that several staff members now hold positions in Suffolk County library organizations and committees:

- Jane Coane, Head of Patron Services was appointed SCLS's Technical Advisory Committee.
- Katelyn Hara- Moss, Head of Reference is serving on the Young Adult Library Services Association Board.
- Emma Yohannan is serving as the Secretary to the Reference and Adult Services Division of the Suffolk County Library Association.

Children's Librarian Toni-Ann Buscarino was quoted in the nationally distributed School Library Journal in an article about audio books.

The Business Manager, Glen Tannenbaum, advised the Board that Payroll Tax forms are complete, and all tax forms have been filed.

The proposed 2024-2025 library budget is within the NY State Tax cap and would result in an increase of \$15.20 to a homeowner's bill annually.

**NEW BUSINESS**

Luis Alcantara moved, seconded by Dr. Sharon A. Dungee, to approve the following new hires:

- Samaria Amadeo to the position of Part-Time Library Clerk in Children's Services at an hourly rate of \$18.50, effective January 12, 2024.
- Edward Archer to the position of Librarian Trainee at the hourly rate of \$24.97, effective January 4, 2024.

All present voting aye, motion carried.

Luis Alcantara moved, seconded by Dunia Mars, to approve the 2024-2025 Operating Budget of \$4,008,641.00 as presented. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Dunia Mars, to approve the Community Room and Outreach Table Requests by Outside Organizations as presented. All present voting aye, motion carried.

Dunia Mars moved, seconded by Luis Alcantara, to approve the presented Outside Program for payment. All present voting aye, motion carried.

There will be a Black History Celebration at the library on February 21, 2024, starting at 6:00 p.m.

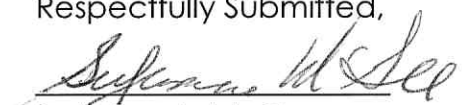
Dunia Mars moved, seconded by Eileen Santangelo, to go into Executive Session at 6:21 p.m.

The Board came out of Executive Session at 6:35.

Eileen Santangelo moved, seconded by Luis Alcantara, to approve the MOA between the Central Islip Board of Trustees and CSEA as presented. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Dr. Sharon A. Dungee, to adjourn the meeting at 6:36 p.m. The next meeting is scheduled for Wednesday, February 28th, 2024, at 6:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,



Suzanne A. McGee  
Recording Secretary