

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
OCTOBER 25, 2022**

Present:

Mr. Norman Wagner, President
Ms. Eileen Santangelo, Vice-President
Ms. Dunia Mars, Secretary
Ms. Sharon Pedraza, Trustee - *Excused*
Ms. Sharon Dungee, Trustee
Ms. Tara Kohles, Director
Ms. Sharon Morgan, Treasurer - *Excused*
Ms. Suzanne McGee, Recording Secretary

President, Norman Wagner, called the meeting to order at 7:03 p.m. Vice-President, Eileen Santangelo, led the Pledge of Allegiance.

A motion was made by Sharon Dungee, seconded by Eileen Santangelo, to approve the minutes from the September Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Dunia Mars moved, seconded by Eileen Santangelo, to approve the Outstanding Purchase Order Report in the amount of \$190,158.69. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Dunia Mars, to approve the following Abstract Reports:

- Abstract #29 on October 11th, in the amount of \$95,346.31
- Abstract #30 on October 20th, in the amount of \$128,643.09

All present voting aye, motion carried.

Dunia Mars moved, seconded by Eileen Santangelo, to approve the following payroll distributions:

- September 3rd, in the amount of \$84,278.03
- September 17th, in the amount of \$84,071.53

All present voting aye, motion carried.

A motion was made by Sharon Dungee, seconded by Dunia Mars, to approve the Treasurer's Report for September 2022 read as follows.

Beginning Balance	\$5,543,854.28
Receipts & Transfers	+\$160,439.75
Subtotal	\$5,704,294.03
Expenses & Transfers	-\$440,239.51
Ending Balance	\$5,264,054.52

All present voting aye, motion carried.

DIRECTOR'S REPORT

The library was awarded \$890 from the Regional Technology and Media Committee of the Long Island Resources Council, for the purchase of a 3D printer. The winning project description was written by Adult Librarian, Briana Moore.

POLICIES

Ms. Kohles proposed the simplification of the Child Safety Policy. Board members were given a copy of the revised policy.

TECHNOLOGY

The funding originally acquired by Assemblyman Phil Ramos for the Wi-Fi Hotspot Program will be exhausted by mid-November, thus ending the program. Adult reference librarians will be assisting patrons as they apply for FCC funding to acquire private hotspots.

FINANCIAL

Ms. Kohles would like to open an Amazon Prime Rewards Visa Card with a \$7,500 limit for the library. This would be to replace the Amazon business line of credit that will be discontinued in January 2023. The library already does a significant amount of purchasing through Amazon and the account has the added benefit of 5% of purchases being credited back.

DESIGNATED FUNDS

There is a proposal to consolidate the existing seven funds into two designated funds. Ms. Kohles also requested Renovation and Energy Efficiency Improvements.

PERSONNEL

Ms. Kohles would like to hire a bilingual Library Clerk, Destiny Flores.

Norman Wagner moved, seconded by Sharon Dungee, to the position of Library Clerk, at an hourly salary of \$18.50, effective October 31, 2022. All present voting aye, motion carried.

NEW BUSINESS

Sharon Dungee moved, seconded by Dunia Mars, to approve the Community Room Requests by Outside Organizations as presented. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Sharon Dungee, to approve the presented outside programs for payment. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Norman Wagner, to adopt the updated Child Safety Policy as presented. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to authorize the opening of an Amazon Prime Rewards Visa Card with a limit of \$7,500. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to authorize the dissolution of the current designated funds and the establishment of two funds, Renovations and Energy Efficient Improvement. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to authorize the commitment of \$2,900,000 to the designated fund for renovations and \$1,000,000 to the Energy Efficiency Improvement Fund.

PUBLIC EXPRESSION

Patrons spoke about the Zumba program hosted at the library and how it contributes positively to the community, both physically and emotionally. They asked if the program can be continued, even though it ended on Tuesday. Ms. Kohles advised the program will return and will be cycled into rotation with other fitness programs.

There was an inquiry regarding a library space being used for an outside agency. Ms. Kohles advised that it is a Kwanzaa program.

Sharon Dungee moved, seconded by Dunia Mars, to adjourn the meeting at 7:23 p.m. The next meeting is scheduled for Tuesday, November 29, 2022, at 7:00 p.m. All present voting aye, motion carried.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary