

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
JULY 24, 2023**

Present:

Eileen Santangelo, President
Dr. Sharon Dungee, Vice-President
Dunia Mars, Secretary
Sharon Pedraza, Trustee
Tara Kohles, Director
Sharon Morgan, Treasurer
Suzanne McGee, Recording Secretary

President, Eileen Santangelo, called the meeting to order at 5:13 p.m. The Pledge of Allegiance was led by Dr. Sharon Dungee prior to the Reorganization Meeting.

A motion was made by Dr. Sharon Dungee, seconded by Eileen Santangelo, to approve the minutes from the May Monthly Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Dr. Sharon Dungee moved, seconded by Dunia Mars, to approve the Outstanding Purchase Orders, in the amount of \$68,010.48. All present voting aye, motion carried.

Dr. Sharon Dungee moved, seconded by Dunia Mars, to approve the following Abstract Reports:

- Abstract #47 July 11th, in the amount of \$33,572.33
- Abstract #48 on July 20th, in the amount of \$135,880.81

All present voting aye, motion carried.

Dr. Sharon Dungee moved, seconded by Dunia Mars, to approve the following payroll distributions:

- May 10th, in the amount of \$83,896.26
- May 24th, in the amount of \$77,995.54
- June 7th, in the amount of \$77,343.67
- May 21st, in the amount of \$76,778.90

All present voting aye, motion carried.

A motion was made by Dr. Sharon Dungee, seconded by Eileen Santangelo, to approve the Treasurer's Report for May 2023 read as follows:

Beginning Balance	\$4,888,034.28
Receipts & Transfers	+ \$887,228.78
Subtotal	\$5,775,263.06
Expenses & Transfers	- \$461,242.87
Ending Balance	\$5,314,020.19

All present voting aye, motion carried.

A motion was made by Dr. Sharon Dungee, seconded by Dunia Mars, to approve the Treasurer's Report for June 2023 read as follows:

Beginning Balance	\$5,314,020.19
Receipts & Transfers	+ \$1,238,056.58
Subtotal	\$6,552,076.77
Expenses & Transfers	- \$398,744.24
Ending Balance	\$6,153,332.53

All present voting aye, motion carried.

DIRECTOR'S REPORT

The Library received a grant from Senator Martinez in the amount of \$15,000 to provide technology aid for the library. The proceeds will be used for new computers and equipment for the Teen Tech Center. The construction of the Teen Tech Center is set to begin Spring 2024.

The Board of Trustees received an invitation to the Town of Islip "Food for Hope" Breakfast to be held on October 24, 2023. Proceeds from the Breakfast go toward Thanksgiving Baskets for families in need.

Since February, the Library will continue to host Island Harvest Senior Mobile Food Pantry. To date the program has served more than 1,000 seniors in need.

NEW BUSINESS

A motion was made by Eileen Santangelo, seconded by Dr. Sharon Dungee

RESOLVED, that the Board seat held by Norman Wagner is deemed vacated by way of the passing of Trustee Wagner; and it is

FURTHER RESOLVED, that Luis Alcantara is hereby appointed to fill the Wagner seat until April 2, 2024, the date of the Library's annual election of trustees.

All present voted aye, motion carried.

Dunia Mars moved, seconded by Dr. Sharon Dungee, to approve the Outreach Table Requests by Outside Organizations. All present voting aye, motion carried.

Dr. Sharon Pedraza moved, seconded by Dunia Mars, to approve the following personnel changes as presented:

- The appointment of Kristane Young (Patron Services) to the position of Part-Time Library Clerk at the hourly rate of \$18.50, effective July 26th
- The appointment of Sue Farfan (Adult Reference) to the position of Part-Time Library Clerk at the hourly rate of \$18.50, effective July 26th
- The appointment of Ivon Rubio (Patron Services) to the position of Part-Time Library Clerk at the hourly rate of \$18.50, effective July 26th
- The appointment of Olivia Wennerod to the position of Part-Time Librarian Trainee at the hourly rate of \$24.97, effective July 26th
- The appointment of Jo-Ann Zodkovic to the position of Part-Time Librarian I at the hourly rate of \$26.65, effective July 26th

Dunia Mars moved, seconded by Dr. Sharon Dungee, to go into Executive Session. All present voting aye, motion carried.

The Board came out of Executive Session at 5:55 p.m. Eileen Santangelo moved, seconded by Dr. Sharon Dungee, to approve the following 2023-2024 salary adjustments:

- Business Manager Glen Tannenbaum, Business Office Account Clerk, Harmony Johnson, Management Confidential employee, to receive a 5% annual increase and an additional 5 vacation days annually.
- Senior Office Assistant, Reyna Vasquez-Bisono, Management Confidential employee, to receive a 5% annual increase.
- Treasurer Sharon Morgan and Recording Secretary Suzanne McGee to receive a 5% annual increase.
- Part Time Contract Employees, which include the positions of Page and Security Guard, receive a 2% salary increase.

Eileen Santangelo moved, seconded by Duna Mars, to adjourn the meeting at 6:08 p.m. All present voting aye, motion carried.

The next meeting is scheduled for Wednesday, September 27, 2023, at 6:00 p.m.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary