

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
APRIL 25, 2023**

Present:

Mr. Norman Wagner, President - Excused
Ms. Eileen Santangelo, Vice - President
Ms. Dunia Mars, Secretary - Excused
Ms. Sharon Pedraza, Trustee
Ms. Sharon Dungee, Trustee
Ms. Tara Kohles, Director
Ms. Sharon Morgan, Treasurer
Ms. Suzanne McGee, Recording Secretary

Vice-President, Eileen Santangelo, called the meeting to order at 7:05 p.m., Secretary Pedraza led the Pledge of Allegiance.

A motion was made by Sharon Dungee, seconded by Sharon Pedraza, to approve the minutes from the March Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Sharon Pedraza moved, seconded by Sharon Dungee, to approve the Outstanding Purchase Order Report from March 31st, in the amount of \$82,836.26. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Sharon Dungee, to approve the following Abstract Reports:

- Abstract #41 on April 12th, in the amount of \$57,238.05
- Abstract #42 on April 20th, in the amount of \$138,680.87

All present voting aye, motion carried.

A motion was made by Sharon Dungee, seconded by Sharon Pedraza, to approve the Treasurer's Report for March 2023 read as follows.

Beginning Balance	\$4,513,195.04
Receipts & Transfers	+\$595,999.29
Subtotal	\$5,109,194.33
Expenses & Transfers	- \$437,159.26
Ending Balance	\$4,672,035.07

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- March 1st, in the amount of \$80,863.93
- March 15th, in the amount of \$82,059.61
- March 29th, in the amount of \$81,465.58

All present voting aye, motion carried.

DIRECTOR'S REPORT

Ms. Kohles advised the Board that the library's 2023-24 operating budget passed, and Trustee Eileen Santangelo has been re-elected to the Board of Trustees. She extended a special thanks to District Clerk, Denise Ridgeway for a well-run election.

The air-conditioning of the HVAC system was repaired and should get through the summer. The unit is 47 years old and there have been many issues.

Ms. Kohles would like to promote a current Page, Tyler Saenz De Viteri, to the position of Part-Time Library Clerk in the Adult Reference Department.

NEW BUSINESS

Sharon Pedraza moved, seconded by Sharon Dungee, to approve the Community Room Requests by Outside Organizations. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to appoint Tyler Saenz De Viteri, to the position of Part-Time Library Clerk in the Adult Reference Department at an hourly rate of \$18.50, effective May 15, 2023.

Sharon Dungee moved, second by Sharon Pedraza, to approve the presented outside programs for payments. Katelyn Hara-Moss does a lot of the programs and stated there has been an increase in adult patrons. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Sharon Dungee, to adjourn the meeting at 7:26 p.m. The next meeting is scheduled for Thursday, June 1, 2023, at 7:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,

Suzanne A. McGee
Recording Secretary